

**ISARC Board Meeting
February 5, 2022, 0900
Peru River Rescue Station**

I. Call to Order

The February 5, 2022, ISARC Board meeting was held at the Peru River Rescue Station. The meeting was called to order at 0904 by Chair Jason Buckley. Members physically present at the meeting were Chair Jason Buckley, Vice-Chair Richard Bickel, Secretary Dawn Watson, and Board member Beth Drendel. Members present through Zoom include Treasurer Carol Lussky. Also physically present were guests Tom Foust and Tony Sondgeroth, from LaSalle County, Sean Madison from Kane County EMA, and Matt Noar from McLean County. Guests present via Zoom included Domingo Kaller from Lake County EMA, Ben Thompson from McDonough County, Justin Kness from Kendall County, and Kim Gotte from Kendal County.

II. Approval of Minutes from January 2022 Board Meeting

A motion to accept the minutes for the January 2022 Board meeting was made by Carol Lussky and seconded by Richard Bickel. Motion passes.

III. Treasurer Report

a. December 2021 Reconciliations and Treasurer's Report

The ISARC bank account has a balance of \$21,117. ISARC received \$50.18 from membership and \$0.18 in interest. There was a \$0.50 charge through online payments through QuickBooks. The deposit for the fall conference at Little Galilee was for \$400.

A PayPal expense was Carol's mistake and has been rectified.

Richard Bickel found a Chase bank in Champaign. Carol Lussky will contact Chase to have Richard Bickel added as a secondary signer. Carol Lussky will let Richard Bickel know when Chase has the paperwork ready for him to sign.

A motion to accept the Treasurer's report for Dec 2021 was made by Richard Bickel and seconded by Beth Drendel. Motion passes.

b. DUNS number

Applying for the DUNS number is still pending due to a communication misunderstanding. Tom Foust has requested Comcast to change the contact

Automatic billing has not been completed yet.

c. 2022 Member Agency Invoicing

Membership billing is done. Carol Lussky has received about a dozen payments so far.

d. Reimbursements to Board members

Surge protectors and USB extension cords for the teleconference equipment cost \$63.00. A motion to reimburse Dawn Watson for this purchase was made by Richard Bickel and seconded by Beth Drendel. Motion passes.

e. Donation Letters

Carol Lussky has finalized the donation letter for Ed Kemper but did not have his home address. This will be completed soon.

IV. Public Comments

None

V. Old Business

a. Anti-Harassment Policy

This will be shared at the Instructor Update.

b. Memorandum of Agreement Discussion from Member Agencies

Language from ILEAS and other agencies was used to create the ISARC MOA. The MOA is to make ISARC teams ready to be compliant with ILEAS for mobile support teams (MSTs) and is trying to mirror the language from other organization that have that same relationship with IEMA.

IEMA has put the MST on hold for the moment, since IESMA and several other agencies did not qualify. Only ILEAS and MABAS could qualify. ISARC could not get guidelines in writing from IEMA.

It was confirmed that ILEAS will still call ISARC if there is a missing person.

The ISARC Board agrees that MOA is still a good thing, but it needs work. Some agencies are under the sheriff's office, so they are already getting fingerprinted. Some member agencies indicated that they have not received the MOA.

A motion to return the MOA to the Mutual Aid Response Committee to address the concerns brought forth and integrate the member agency concerns so that it will be reexamined at a future date was made by Richard Bickel and seconded by Carol Lussky. Motion passes.

There are four signed MOAs. ISARC will send a message to those agencies that have signed letting them know that concerns have been brought forth and the MOA is on hold for now. According to Kim Gotte, those agencies that have signed and returned the MOA are Aurora, Fayette, Ogle, Woodford.

Communication will be sent to all member agencies letting them know about the decision to review the MOA.

c. Discussion: Fernando Moreira – Airline Ticket and Spring Man-Tracking Class

Fernando is interested in coming back in the Spring to do another Basic Man-Tracking Class, with the hope to have more people pass the basic class to take the advanced Man-Tracking class. Kim Gotte will contact Expedia to see if there is still a ticket, which was purchased for a second Basic Man-Tracking instructor, available.

A Basic Man-Tracking Class is tentatively scheduled for April 1-3, 2022.

A motion for Bryan Collett to work with Kim Gotte, Executive Director of Training, to host a Basic Man-Tracking Class taught by Fernando Moreira, with the requirement that payment be made

at the time of registration through ISARC's Event Bright and participants are responsible for all lodging and meals was made by Carol Lussky and seconded by Mike Crews. Motion carries.

North Aurora will be hosting an Advanced Man-Tracking class after the Basic Man-Tracking class is completed.

d. Anti-Harassment and NASAR/ISARC Ethics

ISARC instructors are required to take the Anti-Harassment course through VFIS. Kim Gotte has permission from the ISARC Board to give the link to the ISARC instructors.

VI. New Business

a. Annual Membership Meeting Agenda

It was discussed that the membership meeting agenda should include the bylaw amendment, the MOA, and public comments. Jason Buckley will review previous agendas for other topics.

b. IPEMA – tabled until the March meeting since Mike Crews was unable to attend today.

c. Approvals

1. Instructors

None

2. Member Agencies

None

3. Board Member Appointments – Additional Board Member, Committee Chairs, Etc.

MARC – Justin Kness, Matt Noar, and Kim Gotte agree to continue to serve on the committee. They will contact Andrew Simeone.

Conference Committee – Jason Buckley will chair. Dan Martin is interested in serving. Kim Gotte, Tom Foust, and Tony Sondgeroth volunteered to serve on the committee.

Board Member Appointment

It was indicated that McLean County might have one member interested in serving on the Board. John Dwyer, from Champaign County, is also interested but is busy the first Saturday of each month. Domingo Kaller. From Lake County, is also interested in serving on the Board.

Jason Buckley stated: "We do need help. ISARC would like to see the position filled. The time between now and the next election (Oct) is short."

Jason Buckley would like to recommend Domingo Kaller to serve as a member at-large to fill the current vacancy until the elections in October.

A motion to appoint Domingo Kaller to the ISARC Board was made by Carol Lussky and seconded by Richard Bickel. Motion passes.

4. Supporting/Honorary Membership

None

d. Committees

1. Conference Committee

The deposit has been made. Jason Buckley, Conference Chair, will get together with Tom Foust to go over what was done for the past two years' conferences.

2. Curriculum/Training

The committee has had two sessions working on SARM course, with another scheduled for Monday. The committee hopes to have a beta test in the Spring.

An instructor update meeting will be held March/April.

BNAV Classes:

Lake County: March 12, 2022 – 20 signed up at this time

McHenry County: April 16, 2022

Peoria/Tazwell: May 14, 2022

GSAR Classes:

Kane County: March 26-27, 2022 – Open to their membership only until 2/12/22.

Naperville: April 30-May 1, 2022

Tazwell: June 11-12, 2022

3. Mutual Aid – Resource Guide Review

The Mutual Aid Resource Committee needs a chair.

Matt Noar indicated that some member agencies were concerned about some requirements, such as the physical fitness requirement, in the Resource Guide document, and that those requirements could easily be removed. The committee will continue to revise the guide.

4. Outreach

Jason Buckley thanked Tom Foust for reaching out to the member agencies. He has received comments from some agencies who are showing appreciation for this contact.

Tom Foust has contact about 8-9 agencies and has sent the information to the Board members. It has been a good response so far and he will keep working on this.

e. Board Discussion Workgroups

1. ISARC Hot Line/Duty Officer Policy, Procedures, Guidelines Draft

Dawn Watson has reviewed the Duty Officer procedures and will send suggestions back to Kim Gotte.

2. I Am Responding (IAR) Plan

Kim Gotte has requested the names of agency members to add to IAR. There is a new contact for IAR who has put in some of the regional information. If the points of contact are in a spreadsheet, it can be uploaded all at once.

Agencies that already use IAR can have more than one account.

3. ISARC Newsletter

Content for the newsletter is needed. A team bio is needed.

4. Board Administrative Instructions (website, login, password, etc.) to Various Platforms – Zoom, Eventbrite, GoDaddy, Weebly, I am Responding, Election Buddy, etc.
It was mentioned that instructions and policies are needed for some of these platforms.

VII. SARC History – Board of Directors, Member Agencies, Call Outs, Etc.

Dawn Watson has started the Board of Directors history but is missing information from 2009-2012. The document will be sent to Domingo Kaller to fill in some of the missing information.

VIII. For the Good of the Organization

Mark Molleck, former Board member, passed away from his battle with cancer. A moment of silence was held on his behalf.

A motion to adjourn at 1014 was made by Richard Bickel and seconded by Carol Lussky. Motion carries.

Respectfully submitted,
Dawn Watson
ISARC Board Secretary