

**ISARC Board Meeting
March 5, 2022, 0900
Peru River Rescue Station**

I. Call to Order

The March 5, 2022, ISARC Board meeting was held at the Peru River Rescue Station. The meeting was called to order at 0903 by Chair Jason Buckley. Members physically present at the meeting were Chair Jason Buckley, Vice-Chair Richard Bickel, Secretary Dawn Watson, and Board Member Mike Crews. Members present through Zoom included Treasurer Carol Lussky. Also physically present were guests Tony Sondgeroth, from LaSalle County; Kim Gotte from Kendall County; and Jim Hilgenberg from Coles County. Guests present via Zoom included Ben Thompson, McDonough County, and Al Matza, Will County. Board members Domingo Kaller and Beth Drendel were absent.

II. Approval of Minutes from February 2022 Board Meeting

A motion to accept the minutes for the February 2022 Board meeting was made by Mike Crews and seconded by Richard Bickel. Motion passes.

III. Treasurer Report

a. February 2022 Reconciliations and Treasurer's Report

Corrections on the January report did not include the reimbursement to Carol for the teleconference equipment, the Little Galilee deposit, and the corrections from the PayPal error.

Activity for February included \$0.16 interest, payment for renewal of GoDaddy for \$590, and payment to Comcast for \$149.98. A reimbursement check to Dawn Watson is pending a second signature. Starting balance was \$23,941.01 and the ending balance for February was \$23,810.98.

A motion to accept the Treasurer's report for February 2022 was made by Richard Bickel and seconded by Mike Crews. Motion passes.

b. DUNS number

No progress currently.

Comcast automatic billing is complete.

c. 2022 Member Agency Invoicing

Payments of dues were deposited on Tuesday and will be included in the March report.

d. Other

The electronic e-postcard with the IRS for 2021 taxes have been filed.

Carol Lussky has been working with PayPal to have ISARC recognized as a charity. This also allowed ISARC to be included in PayPal's giving fund, which is an option to make donations to ISARC.

Carol Lussky signed ISARC up with Benevity Causes, which is an electronic donation organization. There is no charge to ISARC, and donations are made through companies with matching funds. Benevity Causes has over 200 corporations and 3 million donors that participate.

Financial Report for year-end 2021 is done, which allows Carol Lussky to get the paperwork for the Attorney General's Office complete.

Wauconda EMA has a new address: 311 S Main St, Wauconda, IL 60084.

Carol Lussky almost has QuickBooks completed. Dawn Watson will be the reconciler for the accounts.

Carol Lussky will send Richard Bickel the Chase account information since he has found a bank near him.

IV. Public Comments

None

V. Old Business

None

VI. New Business

a. Bylaw amendment – Article 13, Section 5 Quorum for Meetings

The ISARC Board received a proposal to reduce the quorum requirement from fifty (50) percent of the voting membership to 1/3 of the voting membership.

There was no further discussion on the amendment.

Motion to accept the proposal and reduce the quorum requirement to 1/3 of the membership was made by Richard Bickel and seconded by Mike Crews. Motion passes.

This will be on the agenda for the membership meeting at 10:00.

b. VFIS Insurance Renewal

Jason Buckley will sign the paperwork to renew the insurance. Carol Lussky will send the check to Jason Buckley to submit.

c. IPEMA

IPEMA is a new emergency management association. IPEMA is not trying to replace IEMA and IEMA has supported the association through leadership and fiscally. IPEMA was founded to try to fill an education piece for Incident Management Teams. The agency is looking at this from an all hazard, all community approach. IPEMA is asking different agencies across the state to join. These agencies would be allowed input at meetings but would not have a vote. IPEMA is growing rapidly, according to Mike Crews. Mike Crews suggests ISARC consider sitting on as an advisory to IPEMA with input in all things search and rescue. Organizations and individuals can sign up as members.

For prolonged incidents, if ISARC needed an IMAT team, ISARC could contact IPEMA, who will send an IMAT team.

IEMA want to funds IPEMA for all NIMS classes, 300, 400, and position specific classes.

Jason Buckley would like to attend a meeting to find out more about IPEMA.

d. DuPage County EMA Communication System

John Nebl from DuPage County's communications team is interested in partnering with ISARC for COMS work if they are needed. Mike Crews would like DuPage County to present the capabilities they can offer to ISARC. They have a lot of state resources and can help fill communication gaps. The ISARC Board approved a presentation from DuPage County for the March Board meeting.

e. Approvals

1. Instructors

There should be some at the next meeting.

2. Member Agencies

None. There were two calls to the hotline asking for information.

Mid-Piatt Fire Protection District and Cook County Sheriff's Office are in the process of completing their applications.

3. Supporting/Honorary Membership

None

f. Committees

1. Conference Committee

A Conference Committee meeting is scheduled for 10:00 am on March 19, 2022. Dawn Watson will set up the Zoom meeting for committee and send out the invitations.

Kim Gotte indicated that she has talked to the presenters scheduled for the past two years. Almost all presenters have agreed to present at the October conference.

The presenter for Stop the Bleed is no longer involved with Search and Rescue, but another instructor can be found.

The Field Encounters presenter has retired. Kim Gotte will contact Sean Madison to see if Kevin Tindale, from the Kane County Bomb Squad, will present.

Carol Lussky inquired if the K9 legal presentation could be scheduled for the Friday prior to the conference. The Board agreed that would work. Carol will reach out to the agency.

2. Curriculum/Training

a. First BNAV of the year is scheduled for March 12. Carol Lussky will be lead instructor.

April 16 - McHenry County

June 18 - Carol Stream

Requests for training from Washington County and Fayette County have been received.

GSAR

March 26-27 - Kane County - Full

April 30 – May 1 - Naperville

Mid-Piatt will request a GSAR training once their membership is approved.
LaSalle County's request for a GSAR will be on hold until needed.

The Lost Person Behavior class was full with 10 people on the waiting list. However, 7 people did not show up and did not cancel.

The Joliet Army Reserve Training Center will have a new director as of April 1, 2022. The Army Reserve has a requirement for DSCA, which requires them to work on an exercise or training with others besides military. This may be a large-scale exercise involving law enforcement and fire departments, search and rescue, and military, possibly in the Fall.

There is also an opportunity to do an exercise with ILEAS in the Effingham area.

b. Airline ticket for Fernando

Kim Gotte spoke with Expedia. Since it's been 2.5 years since the ticket was purchased, the request to reissue the ticket was denied. Kim Gotte filed an appeal, which has also been denied. Kim Gotte will try to take the appeal to Expedia's Executive Board. If that appeal is denied, the second ticket will be lost. Kim Gotte has informed Bryan Collett of this.

c. Red Center dispatch center

The Red Center dispatch center is costly, and a dispatcher can't give advice. I Am Responding is good for ISARC's needs currently. Calls aren't coming in frequently enough to require a dispatch center.

d. Instructor Updates Date

Instructor updates will be scheduled for April. Kim Gotte is working with VFIS on the Sexual Harassment training.

e. Requests for Training

See above

3. Mutual Aid – Resource Guide Review

a. Committee Chair

No chair has been appointed yet.

b. Memorandum of Agreement

The committee believes this is still a good thing to have. The committee will move forward and ask for membership feedback.

4. Outreach

Report will be given during membership meeting.

g. Board Discussion Workgroups

1. ISARC Hot Line/Duty Officer Policy, Procedures, Guidelines Draft

Kim Gotte has not had time to look at the suggested changes yet.

2. I Am Responding (IAR) Plan

Kim Gotte sent an email from her personal email, since agencies are ignoring the board-member@illinoissar.org email.

A test was conducted last Friday, with poor results. Kim Gotte will send out another email to ask the agencies that have not responded yet who they want on the I Am Responding call list. Two agencies requested personal phone calls.

I Am Responding is ready to go live. Everyone needs to participate in the tests.

Personal phone calls to agencies have been the protocol for years. The Board recommends having every agency switch to I Am Responding instead of personal phone calls, to make it easier on the duty officer.

Al Matza indicated that it's his agencies policy that the duty officer gets the initial call out.

I Am Responding allows mapping and Kim Gotte has not had any issues with it so far.

3. ISARC Newsletter

The 1st quarter newsletter was sent out last week. Please submit articles, team biographies, etc. for the next newsletter.

4. Board Administrative Instructions (website, login, password, etc.) to Various Platforms – Zoom, Eventbrite, GoDaddy, Weebly, I am Responding, Election Buddy, etc.
No updates.

VII. SARC History – Board of Directors, Member Agencies, Call Outs, Etc.

Dawn Watson has started the Board of Directors history but is missing information from 2009-2012. Domingo Kaller provided one missing name. Kim Gotte indicated that she has that information and will send it to Dawn Watson.

VIII. For the Good of the Organization

The Hanover Township conference is looking for speakers. Kim Gotte volunteered to present.

A motion to adjourn at 1001 was made by Richard Bickel and seconded by Mike Crews. Motion carries.

Respectfully submitted,
Dawn Watson
ISARC Board Secretary