

**ISARC Board Meeting
August 27, 2022, 0900
Peru Rescue Station**

I. Call to Order

The August 27, 2022, ISARC Board meeting was held at Illinois Valley Community College. The meeting was called to order at 0907 by Chair Jason Buckley. Members present at the meeting were Chair Jason Buckley, Vice-Chair Richard Bickel, Treasurer Carol Lussky, and Secretary Dawn Watson. Also present were Outreach Committee chair Tom Foust, Curriculum and Training Committee chair Kim Gotte, and guest Tony Sondgeroth from La Salle County. Board members Beth Drendel, Domingo Kaller, and Mike Crews were absent.

II. Approval of Minutes from August 6, 2022, Board Meeting

There was a typo in Section VI, New Business, in the 4th paragraph: "The Board will investigate creating e-a non-field GSAR course, to include check-in, staging, communications, etc., in the future."

A motion to accept the minutes with the correction to the typo was made by Carol Lussky and seconded by Richard Bickel. Motion passes.

III. Treasurer Report

a. Conference merchandise

144 Shirts are ordered from Model-T for a cost of \$1,368.00.

Hats: The first batch of hats were printed incorrectly, but Tom Foust did not see the error until after paying for the hats, at a cost of \$406.35. Tom Foust contacted the vendor who redid the hats and sold them to ISARC at cost for \$252. Hats printed correctly will be sold for \$25.00 and the hats printed incorrectly will be sold for \$20.

100 patches were ordered at a cost of \$500 and will be sold at \$7.00 each.

b. Carol Lussky ordered the wireless Square credit card reader for conference at a cost of \$84 for card reader, stand, and tax. This should last several years. The reader is both a chip and scan model

c. Kim Gotte has purchased some conference materials through Amazon for a cost of @\$150.

A motion to reimburse Tom Foust for \$811.40+\$406.35 was made by Richard Bickel and seconded by Dawn Watson. Motion passes.

d. 2022 Member Agencies

IV. Public Comments

None

V. Old Business

a. Elections

Jason Buckley and Carol Lussky submitted. Jim Hilgenberg from Coles County, Dara from Washington County, and Jeff Marvin from Will County may submit nominations. Beth Drendel is also interested in running again.

Election Buddy will be used.

- b. Proposed changes to bylaws
Tabled. Dawn Watson will continue to work on this and send this out to the Board to vote by email.
- c. Information Requests – Standard Responses
For the standard response for requests for training, it was suggested to add that membership is for search and rescue agencies. Training is available for members of an agency. It was also suggested to personalize the response by adding the email address of a contact person for an agency near the person requesting information.

Please review the drafts and send feedback for review at the next Board meeting.

VI. New Business

- a. Board member status
Jason Buckley will contact Domingo Kaller and Mike Crews to determine their status and involvement with the ISARC Board.
- b. Information requests
 1. Flyers for Search and Rescue and Medical certification training – 8/15/22 – no response needed
 2. Request for conference information – 8/16/22 – Dawn Watson responded
 3. Boy Scout Troop Request for Basic Search and Rescue Practical Exercises – 8/15/22 – Kim Gotte responded
 4. Vendor conference request – 8/18/22 – Dawn Watson responded
 5. Request from Civil Air Patrol – 8/22/22 – Kim Gotte responded
 6. Request for individual training – 8/23/22 – Kim Gotte responded
- c. Search Requests and Results
There haven't been any requests in the last three weeks.
- d. Approvals
 1. Instructors
Motion to accept Mark Hinch as a lead BNAV instructor was made by Carol Lussky and seconded by Richard Bickel. Motion passes.
 2. Member Agencies
None
- e. CDs
Jason Buckley suggested the Board consider putting a small portion of the ISARC savings into CDs, if interest rates continue to rise.
- f. Renewal of lease of Peru Rescue Station
ISARC's lease needs to be renewed for \$1.00/year. Provision to require internet and item 2 will be removed from the lease agreement. ISARC will test using Zoom equipment on a hot spot at the November meeting. Internet service, paid for by ISARC, at the Peru Rescue Station is not sustainable for ISARC.

VII. Committees

a. Conference Committee – Jason Buckley, Chair

Thirty-one people are registered as of this morning. Thirty-one members indicated on the Eventbrite that they were interested in merchandise at the conference.

K9 conference has 10 registered but would prefer at least 15.

Jason Buckley will bring on firewood, smor's, and apples.

Brats, hot dogs, and skewers are purchased.

Kim Gotte will make sloppy joes for lunch on Friday.

Dawn Watson will be bringing desserts.

The Conference Committee members will purchase other food items, including 10 cases of water, Thursday night.

Carol Lussky reached out to Civil Air Patrol who indicated that they will be willing to post colors for the conference.

Brochures will be printed at SheetWise.

Board members will check with their local Wal-Mart on donating gift cards for ISARC.

1. Vendor Requests

It was decided to charge \$25 for a table on Saturday.

Tom Foust is checking with the Peru flashlight company to see if they will be a vendor and/or donate merchandise.

Door prizes will include survival kits and bump caps.

All Board members will look for additional door prize items.

There will be a scavenger hunt on Saturday night, searching for 8-9 SARish related items.

2. Merchandise

See Treasurer's Report.

3. Conference topics

The Board discussed topics to cover during the membership meeting session at the conference: What the Board has been working on; Groups.io for instructors; What's stopping instructors from volunteering for training?; How to sustainably conduct trainings; Charging for courses; ISARC sponsored trainings by region; ISARC website; I Am Responding

b. Curriculum/Training – Kim Gotte, Chair

1. VFIS Training

Kim Gotte's password generator created passwords that VFIS couldn't use. Kim Gotte resent the information to them. Kim Gotte got a test last night, so this should be sent out soon

2. BNAV and GSAR materials – costs

Office Depot charges \$644 for 10 BNAV boxes and 10 GSAR boxes.

Staples charges \$434 for 10 BNAV boxes and 10 GSAR boxes.

The bound instructor book and orange cover are not being printed. The materials will also be printed duplex.

A motion to purchase 10 BNAV boxes and 10 GSAR boxes from Staples is made by Carol Lussky and seconded by Richard Bickel.

Cook County BNAV has enough materials for their September training.

3. Train the Trainer - recommendations of new instructors
A request for nominations for new instructors will be sent out to the member agencies this week.

4. Upcoming Trainings
Cook County/Lake County BNAV is now full.
BNAV – New Lenox or Kendall – Nov 5
GSAR – New Lenox – Nov 19, 20

Holding a three-day combo BNAV and GSAR was suggested and will be discussed at the conference. This would be more efficient but there's a concern about how many participants and instructors will be able to do three days.

c. Mutual Aid Resource Committee

1. Jim Hilgenberg and Richard Bickel have a meeting with IEMA scheduled.
2. There has been no progress on the Memorandum of Agreement.
3. Kim Gotte is still working on updating the ISARC Hot Line/Duty Officer Policy, Procedures, and Guidelines.

d. Outreach Committee – Tom Foust, Chair

1. Letter to Sheriff's Offices – draft
Dawn Watson will send Tom Foust the ISARC letterhead.
Kim Gotte will send Tom Foust the contact information for the Sheriff's Offices.
Jason Buckley will sign the letter electronically.
2. Outreach to agency members
When Tom called all the member agencies, he indicated that ISARC would get in touch at the end of the summer. Tom Foust would like the Board to come up with three questions to ask the agency members.
 - a. Have you seen an improvement by ISARC?
 - b. Discuss increasing dues to \$75 due to the cost of supplies, insurance, etc.
 - c. Pulse on agency participation – increases or decreases in participation
 - d. Fundraising or other ideas to help ISARC's sustainability

VIII. Board Workgroups

1. ISARC Newsletter
The newsletter is in progress.

IX. For the Good of the Organization

Jason Buckley informed the Board that as of midnight last night, Ameren is going on strike.

The Railroad Union was going to strike a month ago, but there were procedures to follow first, including negotiating. An offer was made, but the Railroad Union may be rejecting that offer, as of September 15. So, there may be significant changes to the availability of merchandise.

A motion to adjourn was made at 11:21 by Richard Bickel and seconded by Carol Lussky. Motion passes.