

ISARC Board Meeting
April 6, 2024, 9:00 am
Illinois Valley Community College, CTC 124, or Zoom

I. Call to Order

The April 6, 2024, ISARC Board meeting was held via Zoom. The meeting was called to order at 0904 by Chair Richard Bickel. Members present were Chair Richard Bickel, Vice-Chair Jim Hilgenberg, Treasurer Carol Lusky, Secretary Dawn Watson, and Board Members Liz Brady, and Beth Drendel. Also present were Tim Killeen from Boone County EMA, and Bob Werderitsch from Plainfield EMA, Linda Keen from Kendall County EMA, Allen Matza from Will County and Jeff Marvin from Will County. Tom Foust, Outreach Committee, entered via Zoom later that morning. Board member Scott Garrett was absent.

II. Approval of Minutes from March 22024, Board Meeting

A motion to approve the March 2, 2024, ISARC Board minutes was made by Liz Brady and seconded by Jim Hilgenberg. Motion passes.

III. Treasurer Report

- a. March 2024 Reconciliations and Treasurer's Report
VFIS insurance was paid.

- b. 2024 Member Agency Invoicing
Carol Lusky distributed the list

Filed 990N for IRS. Need to do the Attorney General form but not due until June.

A motion to approve the treasurer's report was made by Dawn Watson and seconded by Liz Brady. Motion passes.

IV. Public Comments

None

V. Old Business

- a. Trademark
No progress.

- b. Amazon Business
No progress.

- c. Eventbrite Options
No progress.

- d. Proposed changes to the bylaws
No progress.

- e. Email and file sharing options
Carol Lusky did some research on TechSoup. So far, all options give the first 10 accounts free but then you have to pay for each additional and the cost is prohibitive for ISARC.

Richard Bickel suggested finding a corporation that will sponsor ISARC.

VI. New Business

a. Insurance

Insurance renewal costs \$2,413.

A motion to renew insurance through VFIS was made by Carol Lussky and seconded by Beth Drendel. Motion passes.

b. Information requests

Richard Bickel was contacted by an Indiana SAR training group who wanted to know if ISARC used NASAR or our own.

All information requests received through the info@illinoissar.org email address have been answered, unless it was a sales email.

c. Search Requests and Results

No information

d. Approvals

1. Instructors

No new instructors. No progress has been made in reconciling GSAR sections taught during the Kane County GSAR last year.

2. Member Agencies

A motion to approve St. Charles EMA as a member agency was made by Dawn Watson and seconded by Liz Brady. Motion passes.

Beth Drendel mentioned that Elburn-Campton Hills only has one member. Kane County EMA will keep Elburn-Campton Hills under their umbrella for now. Once Elburn-Campton Hills has a team, they will apply.

Lawrence County is wanting to create a Tri-County agency and has signed the members up under their county. Wabash County EMA is not willing to join ISARC this year, but their members are still interested in SAR. Crawford County has one person.

VII. Committees

a. Conference Committee

The committee met last Monday and discussed topics. More session ideas are needed.

Stacey Mecchi has reduced her presenter fee to \$700 and that will be covered by the payments from Tom Foust's MRC presentations. Tom Foust and Randy James, along with Stacey, will be presenting a session on how to be a better instructor. At the New Lenox Safety Days, Carol Lussky met with someone who is willing to donate Narcan and do a presentation on its use.

Beth Drendel visited the clothing vendor that Liz Brady recommended. However, the merchandise was too expensive for ISARC. Beth Drendel is still waiting for a quote from another company and waiting for a sample hat America's Stitch. That may decrease costs on hats, if it's still a good quality. There has been a request to have ISARC polo shirts available at the conference. Carol Lussky has ordered polos from America's Stitch in the past.

Carol Lussky found an Autism/Alzheimer presenter in Fox Valley, but they are not willing to travel. She's researching if there are other presenters on this topic closer to Clinton.

There haven't been any submissions for the T-shirt contest yet. Beth would like to send an email to the Points of Contact. Lawrence County suggested a "Where's Waldo" but in SAR gear.

b. Curriculum/Training

1. Updates from Training Scheduler

All Regional BNAVs are scheduled and two have been completed. Non-regional BNAVs have been scheduled for Lawrence County and Cook County.

Beth Drendel indicated there is a waiting list for the BNAV in Region 5. She has told potential participants they could come to the class but would not be able to stay if all the other registered participants show up.

Chicago CERT and Alsip CERT have members trying to attend ISARC BNAV classes but neither agency is a current ISARC member agency. Tom Foust has reached out to Chicago CERT but has not received a call back yet. He also talked to the chief of Alsip CERT on Wednesday.

Tom Foust is working on getting GSARs locations finalized.

Regions 3-6 have GSAR lead instructors scheduled. Beth Drendel has offered to take lead for the Region 1 GSAR on May 18-19. There is a very good GSAR training location in Vandalia.

Champaign County in Region 2 has indicated that they are having their own GSAR training so they might not have anyone to send to an ISARC GSAR. The other Region 2 agencies have not indicated they have any members needing an ISARC GSAR.

It was suggested to change where training requests are sent so they aren't getting lost due to the problems with the GoDaddy email account.

Dawn Watson talked to Joe Buan about being training scheduler. He will get back to ISARC. Jeff Marvin, John Bennett, and Linda Keen are interested in being involved. A protocol/procedure for scheduling trainings will be written up and Scott Garrett will discuss this with the people interested in the position.

Would ISARC be willing to teach the GSAR over a series of nights since most instructors work a full-time job? Allen Matza suggested reaching out to communities that cannot do training on weekends due to religious or other obligations and letting them know that ISARC is flexible and teaching during the week is a possibility. Woodford County is in a similar position.

2. SARM

SARM has been offered twice, once as a BETA and once as a regular class. An email will be sent out to the PoCs asking how many people are interested in a SARM for Fall 2024.

3. Printing SARIO, BNAV, GSAR, SARM materials

250 copies of the BNAV PowerPoint, maps, registration forms, and evaluations were printed through Staples at a cost of \$646.50. For non-regional trainings, ISARC discussed asking the host agency to print the materials. The lead instructor would have a set of and if the host agency does not print the materials, ISARC will send an invoice for materials.

Matt Roop suggested sending the pdf of the PowerPoint to the attendees. Attendees could print the pdf themselves or save it to their laptop or tablet. It was also suggested to send the registration/waiver by email also. The lead instructors will still have a box of materials.

The evaluation will be revised next year.

A motion to spend up to \$500 to print the GSAR materials was made by Carol Lussky and seconded by Beth Drendel. Motion passes.

4. Reimbursements for SARM instructors
The Board will look at options to reimburse instructors for travel to teach.
 5. Rescheduling GSAR TTT
The Training/Curriculum Committee is asking the Board to reschedule the GSAR TTT because the training materials need to be updated. A motion to reschedule the GSAR TTT once the materials are revised was made by Beth Drendel and seconded by Carol Lussky.
 6. Forms
Mark Hinch has been working on updating the forms. The Training/Curriculum Committee is reviewing for any minor changes. Forms will be sent to all SARM participants and SAR PoCs once completed. The forms will also be posted on the ISARC website.
- c. Mutual Aid Resource Committee
1. Memorandum of Agreement
No progress
 2. ISARC Hot Line/Duty Officer Policy, Procedures, Guidelines
No progress
 3. Hotline Phone Number Options
There may be a work-around to only having one Google Voice phone number to an individual's phone. Kim Gotte and Levi Tanner are researching that this weekend.
- d. Outreach Committee
Kim Gotte represented ISARC at the Will County Preparedness Event. Tom Foust and Kim Gotte presented at the last MRC conference. Tom Foust and Carol Lussky represented ISARC at the New Lenox Safety Days. Tom Foust and Richard Bickel will represent ISARC at the IESMA conference April 24-26, 2024.

VIII. Board Workgroups

- a. ISARC Newsletter
The newsletter was sent out in February. If you have content, please send it to Carol Lussky – sarbuddy@yahoo.com

IX. For the Good of the Organization

Richard Bickel is ecstatic with the work done by the Board members and thanks us from the bottom of his heart.

A motion to adjourn was made at 1107 by Carol Lussky and seconded by Scott Garrett. Motion passes.