

ISARC Board Meeting on 1-2-2021

The meeting was called to order by Chairperson Ed Kemper at 0902. The meeting was held at the Peru Rescue Station. Present at the meeting were Chairperson Ed Kemper, Vice Chairperson Jason Buckley, Secretary Tom Foust, Treasurer Carol Lussky, and Board Member Kim Gotte. Richard Bickel was absent. Guests present were Allen Matza and Jeff Marvin from Will County EMA SAR.

Minutes of the December Meeting had previously been sent out. With no corrections needed to be made, there was a motion by Carol Lussky to accept the December minutes. There was a second made by Jason Buckley. The motion carried.

Carol Lussky gave the Treasurer's report. She reported that she had received membership dues of \$50.00 from Kane County. She also reported that our expenses were the same as the previous month. Carol Lussky reported that she has worked on the 2021 budget. She said that there were no changes except there was an added line item for training consumables. Carol Lussky then said that she had received another notice from Krueger and Associates. She said that she thought the check had been sent as it had been approved at another meeting. She will send another check. Jason Buckley moved to accept the treasurer's report. Kim Gotte seconded the motion. This motion carried.

During the public comments portion, Allen Matza asked about how a class gets approved. It was explained that a class gets written by the curriculum committee. The class then gets beta tested several times. The class material gets the improvements from the testing. The class then is presented to the Board for their approval. The next question was as to how often would there be an instructor's update. That question was answered, there will be an instructor's updates yearly, offered on two occasions each year to accommodate schedules. There was a point made that more instructors were needed for BNAV as it now is required. It was answered that it has been very frustrating for the Board also and it is being worked on. Another issue was brought up about the lack of a quorum and finding the correct points of contact. There was question about the website to see if we could get a search function added. There was a question about the SAR-M training. Kim Gotte answered that the committee was working on it.

Ed Kemper passed out the sheets for the board to sign the new by-laws. He also passed out the sheet for the annual Conflict of interest to be signed by the Board members. At this time, the Covid 19 guidelines had changed and we need to check our Covid Policy to see if it needs to be changed.

The Board then discussed the annual meeting. The point that there was not a quorum is a problem. But it was encouraging that the by-law changes were approved and the officers were elected. The Board did decide on a cover letter to be sent to all members asking for their participation. We needed just 7 more agencies to get involved to have had a quorum at this last annual membership meeting. With no quorum, we were unable to conduct any type of new business.

Ed Kemper asked about the status on Board of Directors insurance. We are waiting on agents to respond. He said that he would like this wrapped up at next meeting.

The Board then discussed the Code of Conduct. We have to trust the agencies to control their teams. We will come up with something to add to the website regarding the Code of Conduct.

Ed Kemper would like the Board to review the job description sheets for board positions and committee chairpersons, so they can be approved at the next meeting,

Ed Kemper then passed out the Resource Tool. He would like the Board to review this and be prepared to give feedback. He would like to get the packet out with the Code of Conduct, the Resource Guide, team application and the Memorandum of Agreement.

Kim Gotte reported on the man tracking class in April at Little Galilee Christian Camp in Clinton. She said due to limit on number of people, this should be available to our membership agencies first. She also said that the advanced class would be September 17-19, 2021 at a location to be determined and that a decision needs to be made definitively so that the airline tickets can be finalized by February 4, 2021. Jason Buckley moved to change the ticket for Mr. Moreira to reflect the new date. Kim Gotte seconded the motion. The motion carried.

Kim Gotte recommended Kurt Clifford be made a lead instructor for BNAV. Carol Lussky moved to accept the recommendation. Jason Buckley seconded the motion. The motion carried.

Tom Foust reported on the 2021 Conference committee. He said that he will start working with the committee in February.

Ed Kemper said that he would like to work on a Training and Exercise Planning Workshop so we can get working on an organizational training calendar.

The Board then worked on a flow chart for the ISARC hot line. This will be continued at the next meeting.

The Board discussed I AM Responding. Kim Gotte said that she will follow up on this. She did say that we did have a representative for this.

Carol presented a draft of the newsletter and she asked for timely feedback. There was a discussion about putting the newsletter on Facebook.

With all topics on the agenda covered, there was a motion by Jason Buckley to adjourn the meeting. There was a second by Carol Lussky. This motion was carried. The meeting was adjourned at 1306.

Respectfully submitted,

Tom Foust

Secretary