

ISARC Board Meeting
August 3, 2024, 9:00 am
Zoom

I. Call to Order

The August 3, 2024, ISARC Board meeting was held via Zoom. The meeting was called to order at 0900 by Chair Richard Bickel. Members present were Chair Richard Bickel, Vice-Chair Jim Hilgenberg, Secretary Dawn Watson, and Board Member Scott Garrett. Board member Beth Drendel was present via Zoom. Board members Carol Lussky and Liz Brady were absent. Also present were Tom Foust, Outreach Committee Chair, Linda Keen from Kendall County EMA, and Allen Matza from Will County EMA.

II. Approval of Minutes from July 6, 2024, Board Meeting

A motion to approve the July 6, 2024, ISARC Board minutes was made by Richard Bickel and seconded by Scott Garrett. Motion passes.

III. Treasurer Report – no progress

- a. July 2024 Reconciliations and Treasurer’s Report
- b. 2024 Member Agency Invoicing

IV. Public Comments

Allen Matza asked if agencies can send an email to ISARC indicating that they have people who need training, but a regional training isn’t scheduled?

Once the Training Scheduling Team is organized, which should be soon, that team will coordinate members who need training, by region, and then scheduling those trainings.

Is it possible to do the GSAR classroom section via Zoom and then meet F2F for the exercises?

The Training/Curriculum Committee will investigate this. Concerns for this option are having instructors able to do this and making sure people pay attention on Zoom. If on Zoom, participants will not be allowed to black out their video.

An updated Resource Guide is requested by ISARC member agencies.

Linda Keen attended the AFRCC and gave ISARC information to the Cook County Forest Preserve.

Linda Keen has a copier that she is interested in donating to ISARC. It still works and supplies are still available. Tom Foust will talk to the River Rescue for permission to store it there. Board members will investigate transporting the copier from Linda Keen’s house to La Salle/Peru.

V. Old Business

a. Elections – September 2024

The draft email memo regarding nominations is approved by the Board. There are three open positions. Dawn Watson will send that email to the agency and SAR PoCs by Monday. Election Buddy will be set up by Sept 15. Election Buddy will be set up to send reminders to the Voting Delegates.

b. Trademark

Richard Bickel will reach out to the new State’s Attorney, who was in the private sector previously.

c. Amazon Business

No progress

- d. Lost Person Behavior Instructor Training
Will County is investigating funding options to bring Robert Koester to IL. Kane County is also investigating.
- e. Supplies
The biodegradable flagging tape is in the ISARC closet.
Kim Gotte is investigating options for educational discounts for compasses.

VI. New Business

- a. Search Requests and Results
Burr Ridge – found
Kane County – found
Coles County – found
Fulton County, Canton – found
Peoria County – found, but passed away soon after
- b. Approvals
 - 1. Instructors
 - a. Liz Brady – GSAR Lead Instructor
A motion to approve Liz Brady as a GSAR Lead Instructor was made by Richard Bickel and seconded by Scott Garrett. Motion passes.
 - b. Allen Matza – extension due to ISARC cancellation
A motion to approve an extension to Allen Matza for one more year was made by Beth Drendel and seconded by Dawn Watson. Motion passes.
 - c. Jeff Marvin – extension due to medical
An extension to Jeff Marvin was not approved by the Board. A motion to, per the ISARC Instructor Requirements, demote Jeff Marvin from Lead Instructor to Instructor, was made by Beth Drendel and seconded by Jim Hilgenberg. Motion passes.
 - 2. Potential Member Agencies
 - a. Apple River Fire Protection District – Carol Lussky
A motion to approve membership for Apple River Fire Protection District was made by Dawn Watson and seconded by Scott Garrett. Motion passes.
 - b. Chicago CERT
Chicago CERT is reapplying.
A motion to approve membership for Chicago CERT, pending receipt of application, was made by Beth Drendel and seconded by Dawn Watson. Motion passes.
 - c. Hancock County
Tom Foust has reached out to them.
 - d. Mt. Zion
Tom Foust has reached out to them.
 - e. St. Clair
St. Clair Health Department is still working on getting approvals from their County board.

- f. Jacksonville/Morgan – Interested in SARIO class. No request received yet. Tom Foust has reached out to them.
- g. Tri-County – Carroll, Stephenson, and Jo Davies
Kim Gotte has reached out to them.

VII. Committees

a. Conference Committee

Hats and polo shirts have been ordered and will be sent to Tom. T-shirts will be ordered from Model Ts. The brochure is done and has been sent to all agency PoCs and SAR PoCs and posted on the website.

Beth Drendel reminded the Board to submit their vote on the conference shirt submissions.

b. Curriculum/Training

- 1. Updates from Training Scheduler
GSAR TTT is scheduled for August 17, at IVCC.

An instructor roundtable is scheduled for August 24, at IVCC.

- 2. ISARC Forms

Some forms are new, such as the Medical Incident form.

Mark Hinch has done a very good job getting these forms updated/created.

A motion to accept the forms as submitted was made by Jim Hilgenberg and seconded by Scott Garrett. Motion passes.

The forms will be compiled soon and sent to those who have participated in the SARM classes. The forms will also be put on the ISARC website.

- 3. SARM Training Date

The next SARM class will be scheduled to be held in the first quarter of 2025.

- 4. Training Scheduling Team

A Training Scheduling Team will be meeting soon.

c. Mutual Aid Resource Committee

- 1. Memorandum of Agreement
No progress

- 2. ISARC Hot Line/Duty Officer Policy, Procedures, Guidelines
No progress

- 3. Hotline Phone Number Options

Tony Sondgeroth has volunteered to be on the hotline. A motion to add Carol Lussky and Tony Sondgeroth on the hotline was made by Scott Garrett and seconded by Jim Hilgenberg. Motion passes.

d. Outreach Committee

1. Membership Survey

Tom Foust is working on survey questions for the next round of calls to member agencies.

2. Information requests

All are answered.

VIII. Board Workgroups/Projects

a. ISARC Newsletter

No updates.

b. Bylaw updates

No updates

c. Email and file sharing options

No solutions have been found yet.

d. Training registration options

The Training Scheduling Team will investigate other options.

IX. For the Good of the Organization

A motion to adjourn was made at 1045 was made by Dawn Watson and seconded by Scott Garrett.

Motion passes.