

Minutes of the ISARC Board Meeting on June 1, 2019

The June Board Meeting was held at the Peru Rescue Station in Peru, IL. The meeting was called to order by Chairperson Ally Burns.

Also present at this meeting were Board Members, Kim Gotte, Tom Foust, Ed Kemper, Jason Buckley and Matt Noar. Guests present were Jim Hanley and Mike Burns.

Secretary's Report

Minutes of the April Board meeting had been sent out earlier so there was no reading. Jason Buckley made a motion to accept the minutes from the last meeting, 2nd by Ed Kemper and this motion carried.

Treasurer's Report

Carol Lusskey was not present for the meeting. Ally Burns reported that Carol Lusskey had sent out the April Treasurer's report but not the May. Ed Kemper stated that he had checked with someone and that we had two things to complete. As a not for profit, we have to file an end of year statement and that we do not have to file taxes unless we make over \$24,000 a year. And that we also need to file with the Attorney General's office. Ed Kemper stated that he checked with the Secretary of State and we are in good standing. A phone call was placed to Carol Lusskey. She stated that she had been checking on things and that we need to have a tax person to help us get it in order. She recommended that we set aside \$1,000. To accomplish this, a motion was made by Jason Buckley that we set aside, \$1250.00 just to make sure that we have enough. We can place it back into the account if we do not use it. There was a second to the motion made by Ed Kemper. Motion passed.

Carol Lusskey also said that she was checking with another person to see if she (Carol) could get added to the Busey Bank account and when she did, she would close that account out.

There was a discussion about membership and there had seemed to be a problem about members not rejoining. It was found out that a lot of members that did not re-sign was due to problems with wrong e-mail addresses to send invoices to and some teams have got out of the business or new directors have been named and did not let us know. The membership is there, we just have to find ways for them to communicate changes with us. Ed Kemper suggested a letter be sent to all teams and explaining what we have been doing.

Reports of Standing Committees

Conference Committee

Tom Foust reported on the conference. We are having Fernando Moreira come and teach a basic class on man tracking. He is doing class for free but he wishes airfare for this trip. The approximate cost is \$1000.00, Tom Foust stated that he would like the board to set aside this money so a flight could be obtained. Jason Buckley made a motion to do so and there was a 2nd by Ed Kemper. The conference is going to be set up like a search but having trouble getting keynote speakers. Jason Buckley stated that he would do a presentation on Crime Scene with a breakout session and Jim Hanley stated that he would do a class on taking GPS and putting it into Basecamp. The conference is coming together.

Curriculum Committee

Kim Gotte gave her report to the board. She stated that the new SARM curriculum is still underway and with Mike Carter being out of school, we can get the updated forms completed. As for the GSAR curriculum, we need to match the student handout with the presentation. Jason Buckley moved to accept the corrected version, and this was seconded by Matt Noar and the motion passed. There was also a discussion about the need of BNAV instructors. There are only 6 instructors. The committee will be checking to see if it were feasible to have a Train the Trainor class at the conference. As for the prior discussion about the shadowing of students to be instructors, this was tabled until the language could be worked out.

Mutual Aid Committee

Ed Kemper talked about the application processes and the need to get the resource forms in order for building the correct information for the resource

guide. Also on the application/renewal for teams, we talked about adding a check field for other not for profit teams so there was a point of contact so we could verify the team that they did endorse.

Outreach

Mike Burns was present and there was a discussion about our merchandise. He was going to contact the printing company and get samples of their shirts and hoodies. There was a motion by Kim Gotte to put away \$150 for the samples. Ed Kemper 2nd the motion and the motion carried.

501C3

Kim Gotte talked about the 501c3 and that she had gotten the paperwork together. She said that she would be sending this to the board members and they need to read it to make sure that she did not miss anything or they can add to things if needed. She did advise that this was important and the board needed to get their opinions to her.

New Business

Ed stated that being a lot of our business is done by e-mail we need to respond. He stated that he has sent out things and gotten no response and was even checking his spam files to see if the response went there. It is very important that we respond to e-mails even if it only to say that you received it.

From this discussion it was determined that the board meet more because there were so many topics in the works. The board would take certain topics and work on them to see if we could get them completed sooner. It was decided that we would meet again on July 14th at 1000 at the Peru Rescue Station to work on the Mutual Committee reports and the 501C3.

There was no more business to come before the Board, there was a motion made by Matt Noar to adjourn, 2nd by Ed Kemper and the motion carried.

Minutes respectfully submitted by,

Thomas Foust, Secretary

