

Minutes of the ISARC Board Meeting on December 1, 2018

The December Board Meeting was held at the McClean Co. EMA building in Normal, IL. The meeting was called to order by Chairperson Ally Burns at 1010. An agenda for the meeting was passed out.

Also present at this meeting were Board Members, Matt Noar, Kim Gotte, Ed Kemper, Jason Buckley and Carol Lussky. Guests also present were Bryan Collett, Jim Hanley, Joan Brehm, Mike Burns, Mike Carter and Brad Turnbough.

Secretary's Report

Minutes of the October Board meeting were read. A motion from Kim Gotte to approve the minutes was made. 2nd by Jason Buckley and this motion was approved.

Joan Brehm gave a report on the new website. She gave a video presentation. By the group, there were several new ideas talked and some old information deleted. It was a nice presentation and hope to go live within several weeks. Matt Noar made a motion accept the work that had been completed. Carol Lussky made a 2nd to the motion. This motion carried.

Treasurer's Report

Carol passed out paperwork and gave her treasurer's report. There was a discussion about the conference costs and they total a loss this year. Ed Kemper moved to accept the Treasurer's Report, 2nd by Jason Buckley, and motion carried. Copies of handouts by Carol are included in this report.

Reports of standing Committees

Mutual Aid Response Committee

Ed Kemper gave his report on the mutual aid response committee. He passed out his booklet on position qualifications for positions in the ground search framework and a paper on NIMS implementation objectives. He advised that the committee is working on a new team resource guide and how to fill it out. This should be available at the next board meeting. He advised that they were working with IEMA and what will be needed to being a MST (Mobile Support Team). He also advised that the committee is close to Memorandum of Agreement and Memorandum of Understanding. If a member is sending team members to searches, these members have to be responsible for the qualifications of their searchers and their criminal history. There was a discussion of live scan fingerprinting.

Curriculum Committee

Kim Gotte gave her report to the board. She stated that the new SARM curriculum has been started but going a little slow. Some of the changes are that there will be some prerequisites like NIMS 100-200-300-700 and 800. Also lost person behavior, GSAR twice, permission from member's home agency and a task book. GSAR needs to have a Train the Trainer Class so we have more instructors available so a few are not carrying all the work. There was also a discussion about having SARIO and B-Nav as a prerequisite for GSAR. BNAV was also discussed about having a Train the Trainer class also.

Kim also reported that a Crew Leader Class is being worked on and almost completed and will be ready for review as is a Shoreline Safety Class.

One of the key points to the training is that all trainers are teaching the same material.

Outreach

It was discussed that this committee needs restarting as there has been no chairperson for a while. This committee will need to maybe put things out on social media and to build communication between agencies. This might help info

to the members of teams, not to just the contact people who don't always pass it down. Team leads/team contacts need to get info out so it can be passed out to the teams. It was mentioned that we have a Facebook account and it has been open since 2009 and it has been growing. Some of the other things we have to do in outreach is contact new teams and see if they need any help. Members also need to help at booths like ILESA and maybe MABUS conference and the IEMA Training Conference. After some discussion, Mike Burns volunteered to be the new chairperson of the Outreach Committee.

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Kim Gotte reported that the by-laws will have to be signed. Kim will send to Ally. She stated that there will have to be some answers to some questions like why are we doing this now and did not do it in the first 24 months of the group organization. What did we want to put in there? One possible answer is that we are a multi-agency group and getting the members together have been difficult. We will have to get the bylaws signed and adopted. And it should be then closed out. This will be done at the next board meeting.

Unfinished Business

Conference

The annual conference had a date set at the last board meeting was found to be in conflict. There was a motion by Tom Foust to change the date to October 4-5- and 6th. 2nd by Jason Buckley and this motion carried. Also we were not keeping track of the food for the meals, we were charged for 115 people. We did not feed that many people and Kim was able to get \$1200 back from the camp. We will have to keep better track for the next year. We will have to check to see what we are charging by person and find out who is staying there, and who are eating meals there. There was also a discussion about having a separate conference for K-9 at a separate date. Matt Noar made a motion to do this and there was a 2nd by Carol Lusskey and that motion carried.

New Business

The chairperson had a question as to where did we keep our data for our data base. Kim stated that she had it. There was a long discussion on being cloud based or in drop box or do we really need to keep it. It was a long discussion and Mike Burns was saying that he was doing research on this.

Carol asked about going over next year budget and it was decided to carry over last year's numbers for this year.

There was another big discussion on our merchandise and who we purchase from. Mike Burns stated that he would check on several other options where we might save money and will report back on next meeting.

Being there was no further business to come before the board, there was a motion made by Matt Noar to adjourn. 2nd by Jason Buckley and the motion carried. The meeting was adjourned at 1317

Minutes respectfully submitted by,

Thomas Foust, Secretary