

**ISARC Board Meeting
September 4, 2021
Peru River Rescue Station**

The September 4, 2021 ISARC Board meeting was held at the Peru River Rescue Station. The meeting was called to order at 0904 by Chairperson Ed Kemper. Members present at the meeting were Chairperson Ed Kemper, Vice Chairperson Jason Buckley, Treasurer Carol Lussky and Board Member Richard Bickel. Absent were Secretary Tom Foust and Board Member Kim Gotte.

I. Approval of Minutes from August 7, 2021, Board Meeting

A motion to accept the August 7, 2021 Board Meeting minutes, was made by Richard Bickel. Jason Buckley seconded the motion. The motion carried.

II. Treasurer Report

- a. The August 2021 Treasurer's Reconciliation Report was email to all Board Members prior to this meeting. Activity for August includes the quarterly donation from Smile.Amazon, one new member. Expenses include website renewal, computer checks, lease payment.
- b. Quickbooks
Quickbooks on line transition is being worked on. Computer checks were ordered and received.
- c. Tax Filing and Reporting
No new information
- d. 2021 Member Agencies
Payment was received from Lake County EMA.
- e. Purchase Request
Need to purchase a credit card scanner for merchandise sales prior to the Conference. Motion made by Jason Buckley, seconded by Richard Bickel for Carol Lussky to purchase/obtain one.

A motion to accept the Treasurer's Report was made by Jason Buckley and seconded by Richard Bickel. The motion carried.

III. Public Comment

None

IV. Old Business

a. Updates to Website

Chair Ed Kemper provided a list of updates/changes needed on the website. Carol Lussky said she would forward them to Joan Brehm (webmaster) for action.

b. ISARC Board Book/Documents update

Updated Conflict of Interest – Tab 4 – remove and replace

Building Lease – Tab 7 – remove and replace

Executive Branch IEMA – In “second” Tab 2 – new document

Illinois Emergency Operations Plan Annex 19 – in “Second” Tab 2 – new document

Search Reports – Tab 10 – new document

V. New Business

a. Approvals

i. Instructors

There are no new instructors for approval.

ii. Member Agencies

There are no new applications for membership.

iii. Board Member Appointments – Additional Board Member, Committee Chairs, Etc.

There are no additional board member or committee chair appointments

iv. Supporting/Honorary Membership

There are no new Supporting/Honorary Memberships.

b. Committees

i. Conference

After lengthy discussion of COVID concerns a motion was made by Carol Lussky, seconded by Jason Buckley to cancel the conference for the safety of the agency members. Motion passes unanimously.

ii. Curriculum/Training

No report

iii. Mutual Aid

Discussion on questions about the MOU/MOA brought forth by member Agencies. Concern from Champaign County that there is a lot for them to do. No changes at this time.

iv. Outreach – Member Agency Contact 2021

No Report

c. Board Discussion Workgroup

No updates

d. Elections

Secretary Tom Foust needs to continue the election process as done last year when the conference was also cancelled.

VI. For the Good of the Organization

No suggestions

VII. Adjourn

A motion to adjourn was made at 1205 by Carol Lussky and seconded by Jason Buckley. The motion carried.

Respectfully submitted,
Carol Lussky
Treasurer